

Serenity Enrollment Policy

Updated August 18, 2020

Tuition, Registration and Termination

I understand and agree to the following:

- ☐ Tuition for Fall & Spring is based on four classes per month. Please note that tuition is not prorated when there are fewer than four classes, and in return, there are no added fees when a fifth week occurs. Fall & Spring tuition can be reviewed online under “Tuition.” Tuition for Summer is based on a flat rate per class/camp and can be reviewed on the website once the dates are posted.
- ☐ Tuition is subject to change based on inflation and demand for certain classes
- ☐ Tuition is non-refundable. We do not prorate or refund for absences, but we do offer make-ups.
- ☐ Enroll during our early registration periods –avoids a \$38 registration fee.
- ☐ Fall recreational recital classes: To qualify for our monthly tuition rate, students must commit to our December Recital, and therefore, class participation from August -December. We give students the two-week trial classes to try everything and then commit to what classes of the parents and student’s agreement for \$38 which can be applied to their registration fee or they can try one class for free.
- ☐ Spring recreational recital classes: To qualify for our monthly tuition rate, students must commit to our June Recital, and therefore, class participation from February to June.
- ☐ Fall and Spring technique/adult classes: Tuition is paid on a month-to-month basis and is non-refundable once paid. If the student no longer wishes to attend a class, an email must be sent to SERENITY by the last day of the current month to avoid being charged for the following month.
- ☐ SERENITY reserves the right to refuse or terminate enrollment for any reason. No refund of the current month’s tuition will be made upon termination of the agreement; however, future monthly automatic payments will cease upon notification.

Dress Code & Etiquette

- ☐ I understand that dance requires proper attire for the dance class setting and the student must be dressed appropriately for class(es). I am aware these are costs in addition to the regular monthly tuition and that the student may be asked to only observe class, if not properly attired. Required dress code information for each

Serenity Enrollment Policy

Updated August 18, 2020

- ☐ Serenity functions as a community working toward a common goal. Respectful attitude, attentive and alert participation, timely arrivals, and personal responsibility toward achievement is expected of all. Behavioral expectations include being respectful toward all faculty, staff, and guest; being supportive of each other; keeping studios neat and clean and conveying a professional approach to all classes and rehearsals. The faculty expects all students to display kindness and foster the morale of the company.
- ☐ At no time will a student need a cell phone. They are not allowed in class. They can keep them in their bag and request access if an emergency. Serenity is not liable for any damaged or lost phones or electronic devices.
- ☐ No food is allowed anywhere other than the lobby or designated area for a special occasion. Please dump all liquids in the sink before throwing away a cup.

Costume/Recital Ticket Agreement

I understand and agree to the following:

- ☐ Costuming is required for SERENITY's December and June recitals.
- ☐ Self-costumes: Instructors provide student/parent self-costuming information (i.e., online purchase, thrift shops, local stores, etc.) and dates by which costumes must be purchased.
- ☐ Catalog costumes: Instructors choose costumes from a catalog; parents are billed a costuming fee in February which is auto charged with the March tuition fee. Costumes are distributed & selected at Instructor's discretion.
- ☐ A ticket is required to watch each recital. This payment covers the cost of auditorium rentals, printing fees staff to run the show, and vendors for set-up, tear-down and lighting.
- ☐ Costume costs and recital tickets are in addition to monthly tuition.

Schedule Change

- ☐ I understand that a class could be cancelled, or the day/time changed, if it does not meet the minimum requirement of three participants. I'm also aware that if a class is cancelled or the day/time changed, alternative opportunities will be provided in an effort to accommodate
- ☐ Students learn better in a group setting. We allow one month of classes with less than 3 enrolled in a class. If enrollment does not pick up, you will be asked to pick an alternative class with more students.

Serenity Enrollment Policy

Updated August 18, 2020

Attendance

- ☐ I understand that refunds are not given for missed classes and tuition applies regardless of absence. I understand that attendance is important for the student and their classmates to optimize their learning. I'm aware that dress rehearsal and attendance two weeks prior to a recital, are mandatory and will ensure the student is present. I agree to schedule a private lesson(s) in the event the student misses more than three classes and is struggling to learn the technique and/or choreography.

Billing

- ☐ I understand that SERENITY collects tuition monthly through automatic withdrawal (from a debit or credit card) on the 25th of the month, unless balance is paid in advance. Registrations after the twenty-fifth of the month will need to make a payment the day of enrollment of the prorated tuition amount.
- ☐ While it is not preferred, SERENITY can accept checks and cash for an additional monthly processing fee. You will need to call SERENITY to register for classes using cash or check. Checks must be received on the 15th of every month.
- ☐ Late payments will result in a \$25 charge. A payment is considered "late" if it is not made within two weeks of the due date.

Holidays/School Closures/Cancelled Classes

- ☐ I understand that SERENITY generally follows the Livingston Parish School Board's holiday/break schedule. We are CLOSED for the following holidays/breaks: Labor Day, Halloween, Thanksgiving break, Christmas break, Mardi Gras, MLK Day, Spring break and Memorial Day.
- ☐ In the event of a district-wide school closure, SERENITY will follow the board's lead. To the extent possible, the SERENITY website and social media accounts will reflect the closure and an email notification will be sent.
- ☐ In the event of classes cancelled due to poor weather or teacher illness (if a substitute cannot be provided), SERENITY will offer alternative class suggestions as a make-up. In the event a class must be cancelled a second time (consecutively), a make-up class will be scheduled.
- ☐ I understand that tuition will not change for months with school closures and holidays/breaks but will be prorated if less than 4 classes in the month.

Serenity Enrollment Policy

Updated August 18, 2020

Competition/Performance Program

- ☐ I am aware that due to SERENITY's Competition/Performance program, there may be specific days during the session in which instructors will be absent to support their Competition/Performance group(s). Make-up classes will be scheduled in the event a class has to be cancelled for this purpose.

Property

- ☐ Students and their guests agree to respect and care for the SERENITY property and equipment. This includes utilizing property/equipment appropriately, keeping personal belongings tidy, and cleaning up after oneself. I understand that students and/or guests of students that cause significant damage, will be held financially responsible for repair. Additionally, in order to extend the life of the Studio floors, students should only consume food and drink (except water) in the lobby and remove non-dance shoes prior to walking on wood floors (to avoid bringing in unwanted/unsafe material, such as rocks).

Viewing

- ☐ I understand that guests are able to watch the student's dance class from the SERENITY two way mirror window in studio 1 and studio 2. I also understand that during the last class of the month, guests can watch the last 15 minutes of a class, in the studio.

Photo/Video

- ☐ I am aware that SERENITY films take photos for promotional purposes throughout the year. I grant SERENITY, its representatives, and employees the right to film and take photographs of me, my child and/or my property in connection with these efforts. I authorize SERENITY, its assigns, and transferees to copyright, use and publish the same in print and/or electronically. I agree that SERENITY may use such video footage and photographs of me and/or my child with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

Serenity Enrollment Policy

Updated August 18, 2020

Parent's Name _____ Child's Name: _____

Date: _____